



CITY OF LODI COUNCIL COMMUNICATION

AGENDA TITLE: Report of Sale of Surplus Equipment

MEETING DATE: January 18, 2006

PREPARED BY: Public Works Director

RECOMMENDED ACTION: That the City Council receive the report of sale of surplus equipment which is made in compliance with the Fleet Policies and Procedures.

BACKGROUND INFORMATION: The Fleet Policies and Procedures section that requires the quarterly reporting of Surplus Equipment Sales is under Surplus Vehicle Procedures, Section 3 (Acquisition and Disposition), letter B, page 3.4. The procedure is "Surplus Vehicle Procedures", pages 3.3 & 3.4, of Section 3 - Acquisition and Disposition. In short, it lists the Memorandum of Disposition request that must be initiated by a Fleet Coordinator and its requirements, outlines the options/methods to sell at auction, by sealed bid, or through trade-in toward the purchase of a replacement vehicle (wrecked vehicles estimated to have only junk value are removed by the most economical means). Fleet Services coordinates the paperwork once the Finance Director and City Manager authorize the disposition. Revenues received from the sale of vehicles are credited to the General Fleet Fund or the appropriate Enterprise Fleet Fund, according to the previous assignment of the vehicle sold.

During the fourth calendar quarter of 2005, the City sold the following surplus equipment through Nationwide Auctions of Benicia. The City received from the sales the following amounts:

1997 Ford Crown Victoria Police Patrol Car	VIN 161887	\$ 930 (junk)
2000 Ford Crown Victoria Police Patrol Car	VIN 104245	3,077
1999 Ford Crown Victoria Police Patrol Car	VIN 108741	1,634
1996 Ford Crown Victoria Police Patrol Car	VIN 174390	513 (fire-damaged)
		<u>\$ 6,154</u>

FISCAL IMPACT: Receipts from sale of surplus equipment are recorded in the General Equipment Replacement Fund. These receipts are used to help fund the replacement of these vehicles.

FUNDING AVAILABLE: None required.

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Public Works Director

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APPROVED:
Blair King, City Manager